

APPROVED

**THE PITTSFORD FIRE DISTRICT
September 24, 2020**

7:00 PM - Special Meeting

This Virtual meeting was held under authority of the temporary executive order of the Governor, allowing virtual meetings during the Covid crisis. Notice of the meeting was published and the notice permitted the public to view the meeting. The purpose of the meeting was to discuss a Proposed Budget of the fire district and other items that may become before the board

Present: Commissioners Peets, Lusk, Schenkel, Rickett, Shalvoy and Wallace
Absent: Willard

Also present: Administrator Ockenden, Treasurer Henry and Secretary Jeffries

Chairman Peets called the meeting to order at 7:00 PM with a moment of silence for first responders and members of the armed forces. He introduced Treasurer Henry, who gave an overview of a Proposed Budget.

2021 Proposed Budget

Treasurer Henry led a presentation of the draft Proposed 2021 Budget for the fire district.

Updates to the spending plan include

- Expanded flexibility to by outsourcing some district functions such as Information Technology. An assessment of I.T. issues/infrastructure is being conducted by Commissioner Wallace.
- Early renewals of insurance to take advantage of competitive pricing for insurance policies.
- Preparation for new Monroe County radio and CAD (Computer Aided Dispatch) systems to be introduced in 2021
- Funding for facilities upkeep and improvements.
- Total expenditures proposed this year are \$2,576,958.00. To meet these obligations, the district will have a tax levy of \$2,322,008. Reserve funds of \$254,500 and interest earned on deposits will be applied to reduce the net tax levy.

After review and discussion, Commissioner Shalvoy made a motion, seconded by Commissioner Wallace to adopt the proposal submitted as the 2021 Proposed Budget of the Pittsford Fire District.

Commissioners Peets, Willard, Rickett, Schenkel, Shalvoy and Lusk voted Aye. Commissioner Willard was absent.

Secretary Jeffries stated that there is uncertainty regarding allowing absentee ballots in the fire department election. He suggested to the board that a resolution be adopted to allow absentee ballots in the December fire district election only if mandated by the State of New York. He also asked the board to set the date and times for the annual caucus meeting and for the election.

Chairman Peets recommended that the election be held at station 2 due to the ongoing Covid crisis.

A motion was made by Commissioner Peets that the fire district election be held on December 8, 2020 at station 2, 465 Mendon Road, between the hours of 5:00 and 9:00 p.m. Absentee ballots will only be allowed if mandated by the State of New York, and that the Caucus Meeting will be held on November 12th.

Commissioners Peets, Willard, Rickett, Schenkel, Shalvoy and Lusk voted Aye. Commissioner Willard was absent.

Treasurer Henry inquired as to the timing to adopt a resolution to override the Tax Levy Cap. Secretary Jeffries stated that this would be considered after the conclusion of the budget public hearing and prior to adoption of the annual budget.

As no further business came before the board, A motion was made by Commissioner Shalvoy, seconded by Commissioner Wallace to adjourn.

Commissioners Peets, Willard, Rickett, Schenkel, Shalvoy and Lusk voted Aye. Commissioner Willard was absent.

The meeting was adjourned at 7:21 p.m.

Chairman Peets thanked all for their participation. He specifically thanked Treasurer Henry, Administrator Ockenden and Commissioner Wallace for their diligence in putting the budget together.

Respectfully submitted,
Edwin R. Jeffries, Secretary